

## GOVERNANCE COMMITTEE

MINUTES of a meeting of the Governance Committee held at Committee Room, County Hall, Lewes on 23 January 2018.

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PRESENT Councillors Keith Glazier (Chair), Godfrey Daniel, David Elkin, Rupert Simmons and David Tutt

ALSO PRESENT Councillors Bill Bentley and Stephen Shing

### 30 MINUTES OF THE MEETING HELD ON 14 NOVEMBER 2017

30.1 RESOLVED – that the minutes of the previous meeting of the Committee held on 14 November 2017 be confirmed as a correct record

### 31 REPORTS

31.1 A copy of the reports referred to below are included in the minute book

### 32 REVISIONS TO PROCUREMENT STANDING ORDERS

32.1 The Committee considered a report by the Chief Operating Officer regarding proposed revisions to the Procurement Standing Orders.

32.2 The Committee RESOLVED to recommend the County Council to:

(1) approve the revised Procurement Standing Orders as set out in Annex 2 of the report; and

(2) authorise the Assistant Chief Executive, in consultation with the Chief Operating Officer, to make any further amendments to the Procurement Standing Orders in relation to developing local suppliers and encouraging local businesses to compete for contracts

### 33 ARMED FORCES CHAMPION

33.1 The Committee considered a report by the Director of Adult Social Care and Health regarding the appointment of an Armed Forces Champion for East Sussex.

33.2 The Committee RESOLVED (by 3 votes to 2) to appoint the Lead Member for Communities and Safety as the County Council's Member Armed Forces Champion

### 34 AMENDMENT TO CONSTITUTION - SCHEME OF DELEGATION TO OFFICERS

34.1 The Committee considered a report by the Director of Communities, Economy and Transport proposing amendments to the Scheme of Delegation to Officers.

34.2 The Committee RESOLVED to recommend the County Council to agree to amend the Scheme of Delegation to Officers as set out in Appendix 1 to the report.

### 35 AMENDMENT TO CONSTITUTION - FINANCIAL PROCEDURE RULES

35.1 The Committee noted that it was proposed to defer consideration of this item.

35.2 The Committee RESOLVED to agree to defer consideration of this item to enable time for further consideration of possible changes to the financial procedure rules.

## 36 AMENDMENT TO CONSTITUTION - MOTIONS

36.1 The Committee considered a report by the Assistant Chief Executive regarding a minor amendment to the Constitution in relation to the referral of motions.

36.2 The Committee RESOLVED to recommend the County Council to agree to the Constitution being amended as set out in the report.

## 37 AMENDMENT TO THE COUNCIL'S QUARTERLY MONITORING AND THE TERMS OF REFERENCE OF GOVERNANCE COMMITTEE

37.1 The Committee considered a report by the Assistant Chief Executive regarding amendments to the Committee's terms of reference and the Council's quarterly monitoring.

37.2 The Committee RESOLVED to:

- 1) note the proposed changes to the Council's quarterly monitoring; and
- 2) recommend the County Council to amend the terms of reference of the Governance Committee as set out in the report.

## 38 ADDITIONAL LEAVE PURCHASE SCHEME

38.1 The Committee considered a report by the Chief Operating Officer regarding an Additional Leave Purchase Scheme

38.2 The Committee RESOLVED to agree the implementation of an Additional Leave Purchase Scheme as set out in the report.

## 39 LOCAL MANAGERS' PAY 2018/19

39.1 The Committee considered a report by the Chief Operating Officer regarding the LMG pay offer for 2018/19.

39.2 The Committee RESOLVED to defer consideration of the pay offer to LMG managers until the level of the NJC pay award is known.

## 40 MEMBERSHIP OF THE PENSION BOARD

40.1 The Committee considered a report by the Chief Operating Officer regarding the appointment of vice chairs of the Pension Board and the appointment a new member of the Board.

40.2 The Committee RESOLVED to agree:

- 1) the appointment of the Pension Board member replacement as set out in the report;
- and
- 2) the appointment of two vice chairs of the Pension Board as set out in the report

## 41 APPOINTMENT TO OUTSIDE BODY - CHAILEY HERITAGE FOUNDATION GOVERNING BODY

41.1 The Committee considered a report by the Assistant Chief Executive regarding the appointment of a councillor as the Council's representative to the Chailey Heritage Foundation Governing Body.

41.2 The Committee RESOLVED to appoint Councillor Sheppard as the Council's representative on the Governing Body of the Chailey Heritage Foundation for a period until May 2021.